

## Discovering Computers Shelly Vermaat Torrent

Master the latest version of Microsoft Office and take advantage of today's ever-changing world of technology with TECHNOLOGY FOR SUCCESS AND SHELLY CASHMAN SERIES MICROSOFT OFFICE 365 & OFFICE 2019. Part of the highly acclaimed Shelly Cashman Series that has introduced computer skills to millions of students like you, this edition offers a proven approach that's effective, no matter what your learning style. Meaningful topics within manageable lessons demonstrate how to apply concepts to your academic, professional, and personal lives. A step-by-step, screen-by-screen approach guides you in expanding your understanding of Microsoft Office 2019 through experimentation, critical thought and personalization. Updated activities, case scenarios and an emphasis on employability demonstrate the importance of what you're learning as you master the keys to using Microsoft Office 2019 effectively and become a user of today's technology.

Discovering Computers 2004: A Gateway to Information is the perfect blend of cutting-edge technology and core computer concepts, making learning about computers interesting and easy. This best seller from the Shelly Cashman Series has been completely revised to reflect only the latest in technology, keeping your students informed on the most up-to-date computer information!

First published in 1959, this is the autobiography of one of the greatest authorities ever on forensic medicine, who was a contemporary and, from time to time, a courtroom opponent of Sir Bernard Spilsbury. The author describes his early days in New Zealand, his days in Edinburgh and his First World War experiences in Egypt. In 1928 he returned to Edinburgh as

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Professor of Forensic Medicine and, from his unique knowledge and experience, wrote brilliant chapters in the annals of the British courts until his retirement in 1953. A gripping account of baffling murders solved in the laboratories by the greatest pathologist of our time. “The autobiography of a British expert in forensic medicine and ballistics and medico-legal testimony is a thoroughly absorbing book for those whose special interest is in true crime material [...] There’s humanity, humor and charm in the telling and followers of criminology should be pleased with this addition.”—Kirkus Review

You may be surprised to learn that according to this new book by property experts Ben Kingsley and Bryce Holdaway, you don't need to accumulate a 10+ property portfolio to create a \$2,000 passive income in your retirement. And you'll only need to spend approximately 10 hours per property a year managing your portfolio when you have everything in place. Sound easy? Well that's why it's the 'Armchair' guide. Of course, when you've started your early retirement and are enjoying this level of passive income, you'll probably spend your time travelling, having fun with family and friends, enjoying your sports and hobbies rather than sitting in your armchair! The Armchair Guide to Property Investing is a comprehensive book. Readers are given all the fundamentals about investing, money and risk management, as well as the tools to get them started in the first two parts of the book. In the third part, the authors share the 18 investment strategies that in their vast experience have worked for thousands of their clients - and themselves - over the years. The last section discloses six case studies where you will discover how six very different investors - a young single, a couple who started investing early, a couple who left it a bit late (luckily it's rarely too late), a single parent and a couple with no kids - all built portfolios which will deliver \$2,000 income in their retirement. And

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it's written in plain-English, in a friendly style that makes it an easy book to read.

The Student Success Guide is a brand new print supplement automatically packaged with all versions of Discovering Computers ©2012. This guide will help students succeed by establishing goals for what students are expected to achieve in the course and showing them how to best use the tools available in the textbook and in the Computer Concepts CourseMate. This guide promotes: 1. Engagement: Connects content with students' everyday life. 2. Retention: 3. Goal-driven approach helps students focus their study. 4. Results: Learning guides to improve students' performance. 4. Currency: Tools for students to learn about the latest advances in technology. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

In today's world where technology impacts every aspect of life, you need to know how to evaluate devices, choose apps, maintain a professional online reputation, and ensure digital security. *NEW PERSPECTIVES ON COMPUTER CONCEPTS 2018, INTRODUCTORY* offers the insights to help. This book goes beyond the intuitive how-to of apps and social media to delve into broad concepts that are guiding current technologies such as self-driving cars, virtual reality, file sharing torrents, encrypted communications, photo forensics, and the Internet of Things. Numerous illustrations and interactive features make mastering technical topics a breeze, while the book's proven learning path is structured with today's busy reader in mind. This edition offers an insightful overview of what today's readers must know about using technology to complete an education, secure a successful career, and engage in issues that shape today's world. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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Get ready to learn about today's digital world with Essential Introduction to Computers. This concise text provides a visually-engaging introduction to the most current information on computers and technology. Students will gain an understanding of the essential computer concepts they need to know to help them be successful in today's computing world. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Discover how to fully utilize the latest version of Microsoft Office with the focused approach found in Shelly Cashman Series MICROSOFT OFFICE 365 & OFFICE 2016:

INTERMEDIATE. This new edition is part of the acclaimed Shelly Cashman Series that has effectively introduced computer skills to millions of students like you. Shelly Cashman Series MICROSOFT OFFICE 365 & OFFICE 2016: INTERMEDIATE continues the Series' strong history of innovation with an enhanced learning approach designed to address your needs, no matter what your learning style. A trademark step-by-step, screen-by-screen approach helps expand your understanding of Microsoft Office 2016 through experimentation, critical thought, and personalization. This new edition delivers some of today's most effective educational materials specifically designed to capture your attention, improve retention, and prepare you for success in working with Microsoft Office 2016.

Provides a current and thorough introduction to computers by integrating usage of the World Wide Web with the printed text. Updated for currency, this Shelly Cashman Series text offers a complete solution to successfully teach students basic computer concepts with new exercises, case studies, and online tools on the Companion Web

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site.

Readers learn to maximize the use of mobile devices, make the most of online tools for collaboration and communications, and fully utilize today's Internet capabilities with the latest edition of DISCOVERING COMPUTERS ESSENTIALS ENHANCED. Learners see how technology skills assist in gaining employment and advancing careers. This edition highlights the most recent developments with new emphasis on Web Development, creating a strong web presence, and the latest Windows 10 information. The authors emphasize actionable content with a proven learning structure and practice to reinforce key skills. Self-assessments open each chapter, enabling readers to target study and learn more in less time. DISCOVERING COMPUTERS ESSENTIALS ENHANCED presents the content needed to succeed in a way that ensures understanding. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Students are guided through the latest trends in computer concepts and technology in an exciting and easy-to-follow format. Updated for currency, DISCOVERING COMPUTERS 2010: INTRODUCTORY: LIVING IN A DIGITAL WORLD, 1E and the robust Online Companion provide students with the most up-to-date information on the latest technology in today's digital world. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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Readers learn to maximize the use of mobile devices, make the most of online tools for collaboration and communications, and fully utilize today's Internet capabilities with the latest edition of DISCOVERING COMPUTERS ENHANCED. Learners see how technology skills assist in gaining employment and advancing careers. This edition highlights Web Development, creating a strong web presence, and the latest Windows 10 information. The authors emphasize actionable content with a proven learning structure and practice to reinforce key skills. Self-assessments open each chapter, enabling readers to target study and learn more in less time. DISCOVERING COMPUTERS ENHANCED presents the content needed to succeed in a way that ensures understanding. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

DISCOVERING COMPUTERS & MICROSOFT OFFICE 365 & OFFICE 2016: A FUNDAMENTAL COMBINED APPROACH combines strong computer concepts from the best-selling DISCOVERING COMPUTERS with proven step-by-step instruction on Microsoft Office 365 and Office 2016 in one convenient book. This single resource delivers the best of Shelly Cashman Series -- the acclaimed Series that has effectively introduced computer skills to millions of learners. This book encourages critical thought, personalization, and experimentation with the latest Microsoft Office 2016 software. Updated and revised computer concepts content throughout this edition reflect the evolving needs of those learning computing today with an exclusive focus on the skills

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needed to be successful in college and careers beyond. Enhancements ensure this edition delivers today's most effective introduction to Microsoft Office 365 and Office 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Building on the successful top-down approach of previous editions, the Sixth Edition of Computer Networking continues with an early emphasis on application-layer paradigms and application programming interfaces (the top layer), encouraging a hands-on experience with protocols and networking concepts, before working down the protocol stack to more abstract layers. This book has become the dominant book for this course because of the authors' reputations, the precision of explanation, the quality of the art program, and the value of their own supplements.

Set a higher standard. Discovering Computers 2005 continues a tradition of compelling and exciting content, multimedia, and instructional support.

Introduce your students to the latest advancements that Microsoft Office and Access have to offer with MICROSOFT OFFICE 365 & ACCESS 2019: COMPREHENSIVE -- new to the acclaimed Shelly Cashman Series. MICROSOFT OFFICE 365 & ACCESS 2019: COMPREHENSIVE continues the series' strong history of innovation with a hallmark learning approach enhanced to address the varied learning styles of today's students. A trademark step-by-step, screen-by-screen approach encourages students to expand their understanding of the software through experimentation, critical thought,

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and personalization. This new edition and accompanying resources are designed to engage readers and improve retention while also engaging them in real-world scenarios to reinforce critical skills to make them successful in their educational and professional careers. In addition, MindTap and updated SAM (Skills Assessment Manager) online resources are available to guide additional study and ensure successful results. The easy way to understand and implement cloud computing technology written by a team of experts Cloud computing can be difficult to understand at first, but the cost-saving possibilities are great and many companies are getting on board. If you've been put in charge of implementing cloud computing, this straightforward, plain-English guide clears up the confusion and helps you get your plan in place. You'll learn how cloud computing enables you to run a more green IT infrastructure, and access technology-enabled services from the Internet ("in the cloud") without having to understand, manage, or invest in the technology infrastructure that supports them. You'll also find out what you need to consider when implementing a plan, how to handle security issues, and more. Cloud computing is a way for businesses to take advantage of storage and virtual services through the Internet, saving money on infrastructure and support This book provides a clear definition of cloud computing from the utility computing standpoint and also addresses security concerns Offers practical guidance on

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delivering and managing cloud computing services effectively and efficiently  
Presents a proactive and pragmatic approach to implementing cloud computing in any organization  
Helps IT managers and staff understand the benefits and challenges of cloud computing, how to select a service, and what's involved in getting it up and running  
Highly experienced author team consults and gives presentations on emerging technologies  
Cloud Computing For Dummies gets straight to the point, providing the practical information you need to know.

This text, an introduction to geophysical signal analysis, is concerned with the construction, analysis, and interpretation of mathematical and statistical models. In general, it is intended to provide material of interest to upper undergraduate students in mathematics, science, and engineering. Much of this book requires only a knowledge of elementary algebra. However, at some points, a familiarity with elementary calculus and matrix algebra is needed. The practical use of the concepts and techniques developed is illustrated by numerous applications. Care has been taken to choose examples that are of interest to a variety of readers. Therefore, the book contains material of interest to both geophysicists and those engaged in digital signal analysis in disciplines other than geophysics. This book is a reprint of the 1980 Prentice-Hall volume of the same title.

Peter Norton is a pioneering software developer and author. Norton's desktop for

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windows, utilities, backup, antivirus, and other utility programs are installed on millions of PCs worldwide. His inside the IBM PC and DOS guide have helped millions of people understand computers from the inside out. Peter Norton's introduction to computers incorporates features not found in other introductory programs. Among these are the following: Focus on the business-computing environment for the 1990s and beyond, avoiding the standard 'MIS approach.': A 'glass-box' rather than the typical 'black-box' view of computers-encouraging students to explore the computer from the inside out.

Introduce your students to the important new features that the latest version of Microsoft Office has to offer with the focused approach found in MICROSOFT Office 365 & WINDOWS 2019: COMPREHENSIVE. Part of the acclaimed Shelly Cashman Series, this edition continues the series' strong history of innovation with an enhanced learning approach designed to engage students, improve retention and prepare learners for success with Microsoft Windows. A trademark step-by-step, screen-by-screen approach encourages students to expand their understanding of the software through experimentation, critical thought and personalization while also engaging them in real-world scenarios to reinforce critical skills to make them successful in their educational and professional careers. In addition, MindTap and updated SAM (Skills Assessment Manager)

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online resources are available to guide additional study and ensure successful results. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Make your every wish Alexa's command with this in-depth guide to the wildly popular Amazon smart speaker You might be thinking, "All I have to do is plug in my Echo device and start using it!" And you'd be right. But if you really want to explore what that compact little device can do, then *Alexa For Dummies* is your go-to resource. This book shows you how to customize your device to respond to your requests and enhance your life. *Alexa For Dummies* takes you on a tour of all things Alexa: its capabilities, tools, settings, and skills. Go beyond the basics of playing music, calling friends, reading the news, and checking the weather. You'll learn how to make Alexa private and secure, connect it to your smart home devices, and even make it sound like Samuel L. Jackson, if you feel like it. You can also extend its capabilities by adding new skills. Customize your device to respond to your voice Troubleshoot when a light is signaling something's wrong Add skills to play music and audiobooks Create routines to turn on lights, adjust the thermostat, set your security alarm, and lock your doors Sync your smart devices throughout your home Use Alexa to connect to a Zoom meeting or phone call with your friends or family No matter which device you have—Echo,

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Echo Dot, Echo Show, Echo Studio, Echo Flex, Echo Loop, Echo Buds, or Echo Frames—Alexa For Dummies is the perfect companion. Ready to get started? Say “Hey, Alexa, order Alexa For Dummies!”

This textbook covers digital design, fundamentals of computer architecture, and assembly language. The book starts by introducing basic number systems, character coding, basic knowledge in digital design, and components of a computer. The book goes on to discuss information representation in computing; Boolean algebra and logic gates; sequential logic; input/output; and CPU performance. The author also covers ARM architecture, ARM instructions and ARM assembly language which is used in a variety of devices such as cell phones, digital TV, automobiles, routers, and switches. The book contains a set of laboratory experiments related to digital design using Logisim software; in addition, each chapter features objectives, summaries, key terms, review questions and problems. The book is targeted to students majoring Computer Science, Information System and IT and follows the ACM/IEEE 2013 guidelines.

- Comprehensive textbook covering digital design, computer architecture, and ARM architecture and assembly
- Covers basic number system and coding, basic knowledge in digital design, and components of a computer
- Features laboratory exercises in addition to objectives, summaries, key terms, review

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questions, and problems in each chapter

Introduce your students to the important new features that the latest version of Microsoft PowerPoint has to offer with the focused approach found in Microsoft Office 365 & PowerPoint 2019 Comprehensive. Part of the acclaimed Shelly Cashman Series, this edition continues the series' strong history of innovation with an enhanced learning approach designed to engage students, improve retention and prepare learners for success with Microsoft PowerPoint. A trademark step-by-step, screen-by-screen approach encourages students to expand their understanding of the software through experimentation, critical thought and personalization while also engaging them in real-world scenarios to reinforce critical skills to make them successful in their educational and professional careers. In addition, MindTap and updated SAM (Skills Assessment Manager) online resources are available to guide additional study and ensure successful results.

Introduce your students to the important new features that the latest version of Microsoft® Office has to offer with the focused approach found in MICROSOFT® OFFICE 365® & PUBLISHER 2019: COMPREHENSIVE. Part of the acclaimed Shelly Cashman Series®, this edition continues the series' strong history of innovation with an enhanced learning approach designed to engage students,

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improve retention and prepare learners for success with Microsoft® Publisher. A trademark step-by-step, screen-by-screen approach encourages students to expand their understanding of the software through experimentation, critical thought and personalization while also engaging them in real-world scenarios to reinforce critical skills to make them successful in their educational and professional careers.

Discover how to utilize the most advanced features within the latest version of Microsoft Office with Shelly Cashman Series MICROSOFT OFFICE 365 & OFFICE 2016: ADVANCED. This new edition is part of the acclaimed Shelly Cashman Series that has effectively introduced computer skills to millions. Shelly Cashman Series MICROSOFT OFFICE 365 & OFFICE 2016: ADVANCED continues the Series' strong history of innovation with an enhanced learning approach designed to address the varied learning styles of today's readers. A trademark step-by-step, screen-by-screen approach helps readers expand their understanding of higher-level Microsoft Office 2016 skills through experimentation, critical thought, and personalization. This new edition promises to capture and hold readers' attention, improve retention, and prepare readers for success in working with the most advanced aspects of Microsoft Office 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Gain a thorough understanding of today's ever-changing world of technology as you

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learn how to apply technology to your academic, professional and personal life with TECHNOLOGY FOR SUCCESS: COMPUTER CONCEPTS. Written by a team of best-selling technology authors and based on extensive research and feedback from learners and subject matter experts, this edition breaks each topic into brief, inviting lessons that address the “what, why and how” behind technology to ensure deep understanding and application to today's real world. You learn to become both a consumer and effective user of the most current technology. You also discover how to read the latest technology news and understand its impact on your daily life, the economy and society. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Explains the structure and functions of microprocessors, hard drives, disk drives, tape drives, keyboards, CD-ROM, multimedia sound and video, serial ports, mice, modems, scanners, LANs, and printers.

Based on extensive customer feedback, DISCOVERING COMPUTERS ©2014 has been completely reexamined and revised to reflect the evolving needs of the concepts portion of the Introductory Computing course. This exciting new edition maintains many longstanding hallmarks, but is now highly focused on relevancy to provide students only with what they really need to know to be successful digital citizens in college and beyond. To better reflect the importance of certain topics in today's digital world, coverage of enterprise computing, ethics, Internet research skills, mobile computing,

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operating systems (other than Windows), browsers, security, and Web 2.0 has been expanded and integrated. New critical thinking and problem solving exercises are included in every feature throughout the text, engaging students in regular practice of higher-order thinking skills. In addition, students have more opportunity for hands-on practice with the completely revised end-of-chapter activities. With these enhancements and more, the new DISCOVERING COMPUTERS is an even more engaging teaching and learning tool for your classroom. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Introduce your students to the important new features that the latest version of Microsoft Office has to offer with the focused approach found in Cable/Freund/Monk/Sebok/Starks/Vermaat's MICROSOFT Office 365 & OFFICE 2019 ADVANCED. Part of the acclaimed Shelly Cashman Series, this edition continues the series' strong history of innovation with an enhanced learning approach designed to engage students, improve retention and prepare learners for success with Microsoft Office. A trademark step-by-step, screen-by-screen approach encourages students to expand their understanding of the software through experimentation, critical thought and personalization while also engaging them in real-world scenarios to reinforce critical skills to make them successful in their educational and professional careers. In addition, MindTap and updated SAM (Skills Assessment Manager) online resources are available to guide additional study and ensure successful results.

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Students are guided through the latest trends in computer concepts and technology in an exciting and easy-to-follow format. Updated for currency ENHANCED DISCOVERING COMPUTERS, FUNDAMENTALS: YOUR INTERACTIVE GUIDE TO THE DIGITAL WORLD, INTERNATIONAL EDITION provides readers with the most up-to-date information on the latest technology in today's digital world.

From coding languages and hardware to cyberbullying and gaming, this comprehensive homework helper for kids and parents covers the essentials of computer science. This unique visual study guide examines the technical aspects of computers, such as how they function, the latest digital devices and software, and how the Internet works. It also builds the confidence of parents and kids when facing challenges such as staying safe online, digital etiquette, and how to navigate the potential pitfalls of social media.

Jargon-free language helps to explain difficult and potentially dread-inducing homework such as hacking, "big data" and malware, while colorful graphics help makes learning about the world of computer science exciting. Whether at home or school, this clear and helpful guide to computer science is the tool you need to be able to support students with confidence. Series Overview: DK's bestselling Help Your Kids With series contains crystal-clear visual breakdowns of important subjects. Simple graphics and jargon-free text are key to making this series a user-friendly resource for frustrated parents who want to help their children get the most out of school.

Discovering Computers 2011: Complete provides students with a current and thorough

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introduction to computers by integrating the use of technology with the printed text. This Shelly Cashman Series text offers a dynamic and engaging solution to successfully teach students the most important computer concepts in today's digital world through exciting new exercises that focus on problem solving and critical thinking, along with online reinforcement tools on the unparalleled Online Companion. Updated for currency, students will learn the latest trends in technology and computer concepts and how these topics are integrated into their daily lives. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This book gives a good start and complete introduction for C# Programming for Beginner's. While reading this book it is fun and easy to read it. This book is best suitable for first time C# readers, Covers all fast track topics of C# for all Computer Science students and Professionals. This book is targeted toward those who have little or no programming experience or who might be picking up C# as a second language. The book has been structured and written with a purpose: to get you productive as quickly as possible. I've used my experiences in writing applications with C# and teaching C# to create a book that I hope cuts through the fluff and teaches you what you need to know. All too often, authors fall into the trap of focusing on the technology rather than on the practical application of the technology. I've worked hard to keep this book focused on teaching you practical skills that you can apply immediately toward a development project. This book is divided into ten Chapters, each of which focuses on a different aspect of developing applications with C#. These parts generally

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follow the flow of tasks you'll perform as you begin creating your own programs with C#. I recommend that you read them in the order in which they appear. Using C#, this book develops the concepts and theory of Building the Program Logic and Interfaces analysis, Exceptions, Delegates and Events and other important things in a gradual, step-by-step manner, proceeding from concrete examples to abstract principles. Standish covers a wide range of both traditional and contemporary software engineering topics. This is a handy guide of sorts for any computer science engineering Students, Thinking In C# Programming is a solution bank for various complex problems related to C# and .NET. It can be used as a reference manual by Computer Science Engineering students. This Book also covers all aspects of B.TECH CS, IT, and BCA and MCA, BSC IT. Preview introduced programmers to a new era called functional programming. C# focused on bridging the gap between programming languages and databases. This book covers all the language features from the first version through C# . It also provides you with the essentials of using Visual Studio 2005 to let you enjoy its capabilities and save you time by using features such as IntelliSense. Learning a new programming language can be intimidating. If you've never programmed before, the act of typing seemingly cryptic text to produce sleek and powerful applications probably seems like a black art, and you might wonder how you'll ever learn everything you need to know. The answer is, of course, one step at a time. The first step to learning a language is the same as that of any other activity: building confidence. Programming is part art and part science. Although it might seem like magic, it's more akin to illusion: After you know how things work a lot of the mysticism goes away, freeing you to focus on the mechanics necessary to produce any given desired result. Chapter 1 (Introduction To C# AND .NET) Chapter 2 (Your First Go at

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C# Programming) Chapter 3 (C# Data Types)' Chapter 4 (Building the Program Logic) Chapter 5 (Using Classes) Chapter 6 (Function Members) Chapter 7 (Structs, Enums, and Attributes) Chapter 8 (Interfaces) Chapter 9 (Exceptions) Chapter 10 (Delegates and Events) The popular DISCOVERING COMPUTERS is now revised, based on customer feedback, to reflect the evolving needs of today's Introductory Technology students. This exciting new edition maintains proven hallmarks that ensure students know what they need to be successful digital citizens in college and beyond. This edition offers the latest coverage of today's digital world with an emphasis on enterprise computing, ethics, Internet search skills, mobile computing, various operating systems, browsers and security. Critical thinking and problem-solving exercises throughout the text reinforce key skills, while end-of-chapter activities provide hands-on practice. DISCOVERING COMPUTERS provides the content your students need, presented in a way that ensures their success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Introduce your students to the important new features that the latest version of Microsoft Office has to offer with the focused approach found in Cable/Freund/Monk/Sebok/Starks/Vermaat's MICROSOFT Office 365 & OFFICE 2019 INTRODUCTORY. Part of the acclaimed Shelly Cashman Series, this edition continues the series' strong history of innovation with an enhanced learning approach designed to engage students, improve retention and prepare learners for success with Microsoft Office. A trademark step-by-step, screen-by-screen approach encourages students to expand their understanding of the software through experimentation, critical thought and personalization while also engaging them in real-world scenarios to reinforce critical skills to make them successful in their educational and

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professional careers. In addition, MindTap and updated SAM (Skills Assessment Manager) online resources are available to guide additional study and ensure successful results.

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Loved by instructors for its visual and flexible way to build computer skills, the Illustrated Series is ideal for teaching Microsoft Office Access 2010 to both computer rookies and hotshots. Each two-page spread focuses on a single skill, making information easy to follow and absorb.

Large, full-color illustrations represent how the students' screen should look. Concise text introduces the basic principles of the lesson and integrates a case study for further application.

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Learn to maximize the use of mobile devices, make the most of online tools for collaboration and communication, and fully utilize the web and cloud with the latest edition of DISCOVERING COMPUTERS 2018. Clearly see how technology skills can assist in both gaining employment and advancing a career. This edition highlights web development, how to create a strong web presence, and take full advantage of the latest Windows 10. Content addresses today's most timely issues with coverage of contemporary technology developments and interesting in-text discussions. The authors provide helpful suggestions within a proven learning structure and offer meaning practice to reinforce skills. Self-assessments open each module and equip readers to focus study efforts and master more skills in less time. DISCOVERING COMPUTERS presents the key content needed for success using an approach that ensures understanding. Important Notice: Media content referenced

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